Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**VISVESWARAPURA EVENING COLLEGE OF ARTS AND COMMERCE**
Name of the head of the Institution	**Dr. Arethimme Gowda**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08026675473**
Mobile no.	**9980101838**
Registered Email	**vvecprincipal@gmail.com**
Alternate Email	**gurudutt.tn@gmail.com**
Address	**K.R.Road, Bangalore-560 004**
City/Town	**Bangalore**
State/UT	**Karnataka**
Pincode	**560004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Gurudutt T.N.**
Phone no/Alternate Phone no.	**08026675473**
Mobile no.	**9448447055**
Registered Email	**vvecprincipal@gmail.com**
Alternate Email	**gurudutt.tn@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://vvec.rvsangha.org/2013-14.html

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://vvec.rvsangha.org/documents/AcademiCalender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**74**	**2005**	**28-Feb-2005**	**28-Feb-2010**
2	**B**	**2.24**	**2012**	**21-Apr-2012**	**20-Apr-2017**

6. Date of Establishment of IQAC

02-Jul-2018

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Talk	29-Jan-2019 2	90
Lecture	16-Oct-2018 2	100
Talk & Activity	01-Oct-2018 3	80
Talk	10-Oct-2018 2	120
Lecture	27-Jul-2018 2	90
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**0**
Year	**2018**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. A lecture on New possibilities of ICT 2.A talk on Faith, quality and Tolerance 3. A talk and activity related to Ecoconcerns 4.A lecture on Dasara 5.A talk on Coalition Governments

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Departmental interaction by IQAC for quality enhancement	Achieved significantly
To verify the adherence to parameters in IA	Made sure of the proper compliance to regulations
Academic engagement with sister college in the campus	Achieved quite meaningfully
Orienting students towards social tolerance and ecological awareness	Achieved significantly
To increase the students' attendance percentage	Achieved significantly
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**27-Apr-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System or MIS is an organized and well structured system used by organizations for the collection, storage, processing and dissemination of data in the form of information that facilitates the smooth functioning of the organization. We strive to achieve this end by formal and informal ways, not losing sight of the end result to be achieved. The major information about the institution is given on the website. Students' data is stored digitally examination work and approval of admission are handled**

and communicated digitally. The feedback system and mentoring system are in place. Most of the administration, accounts and salary billing etc are processed using digital technology and software. The college is put on economy mode. Development and increasing the strength and quality is the main agenda. Hence an inhouse MIS is evolved for individual communication. Teachers are assigned particular classes for MIS. They will contact the stake holders through phone, messages, whatsApp and messenger service.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We have a fool-proof mechanism for curriculum delivery. Most part of it is inbuilt by the prescriptions of the University and its calendar. The detailed curriculum of all the subjects are built by the Bengaluru Central University under the guidance of corresponding syllabus committees which are formed by selecting faculties of different colleges and Universities. Teachers of our college also take part in Curriculum design task and the following are the aspects of curriculum delivery they engage with in their work. Feedback from stakeholders is made use of for improvement. 1. 1. Intellectual Competence Our graduates will • have the core knowledge base in their academic field • have the ability to generate innovative and relevant knowledge through inquiry, critical reflection and synthesis • be committed to excellence in their core academic field • have a lifelong thirst for knowledge 2. Moral Uprightness Our graduates will • manifest a personal conviction that justice and peace are the foundations of societal living • have trained their conscience to distinguish right from wrong by answering the question, "Does it contribute to justice and peace?" • be led by the voice of their conscience and always do what is right 3. Social Commitment Our graduates will • be socially conscious • manifest genuine concern for human values and ecological conditions • be committed to social justice and the dignity of all sections of society. 4. Spiritual Inspiration Our graduates will • have learned to live God-oriented lives • take personal responsibility for their choices and actions • be led by personal and professional standards of ethics 5. Civic Responsibility Our graduates will • be responsible members of social and professional communities • promote democratic values and peaceful living. • Our Program Specific Outcomes are evidences for the above attributes in our graduates in the form of the following skills 1. Knowledge Acquisition Skills Ability to learn individually and collaboratively through a process of • Research • Critical reflection • Synthesis • Societal Skills Commitment and accountability for social transformation in civil society and be able to: • Contribute to social justice • Be concerned for environmental sustainability • Enunciate and abide by standards of ethics • Communication Skills Competence to • communicate effectively and professionally to a range of audiences. • articulate ideas clearly and effectively • use the social media to influence the society The university curriculums are circulated to the Teachers and students. Further,

the HoDs decide the allotment of teachers for different papers considering the specialization, exposure by way of experience and exposure and special interests of the teachers. The feedback analysis also helps in this task. Planning of the lessons is done by way of formal and informal meetings. Question paper patterns are sufficiently discussed and time management in writing the examination is also discussed with the students. The curriculum delivery is recorded every day in the work diary by the teachers.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	25/12/2018	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	25/12/2018	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Student feedback is very important. Their feedback is obtained at the end of the academic year. The feedback of Teachers is recorded as required or at the end of the year by default. Parents' feedback is also collected on the Annual day and around the same day through the students. Feedback is an invaluable information and motivation for positive change. Based on the feedback, necessary changes are introduced in the institution for the meaningful journey of the stakeholders. Information is tabulated and percentages of opinions are worked out. Qualitative ideas are discussed and implemented wherever possible and necessary. Useful changes for positive transformation considered, debated and implemented. The changes are observed keenly in the next feedback process. All positive and result oriented changes are retained and fine-tuned. We found that alumni feedback not so relevant to current generation of students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	100	50	50
BA	Arts	300	37	37
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	222	Nill	15	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	3	1	1	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In recent years, Mentoring System has emerged as a strong response to the plight of students at-risk. We offer an effective Mentoring system through which each class is assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extra-curricular activities. They also provide advice relating to selection of major, career guidance and personal problems. The mentors act

as guides to the students during their summer and final projects. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the following functions- • Mentors are assigned to monitor and guide students all through the three years. • Mentors coordinate with the parents regarding the progress of the students. • Mentors also keep track of the mentees' performance and help them by coordinating with the other teachers. • Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. Counselling, NSS, Scout.Cultural activity and Sports activities are directly and indirectly overlapped by the aspects of mentoring. This mentoring is done in a straight approach and sometimes oblique method. Advices, choices, ideas, information, historical models, rational approach etc are offered at conscious level and subconscious level. A friendly connection is established, socio, cultural and geographical aspects of the mentee are considered. Once the mentee feels he is really cared they start believing in himself, more so when such a care comes from the unfamiliar and authority like corners like an institution of learning. Mentoring is offered in measured doses. Sometimes the parents are also roped in. The special abilities, skills, interests are effectively nurtured. When our own inputs appear to be insufficient to help the mentee, we gather knowledge about the required thing and help the students. The Academic Committee of the Institute discusses the mentoring related issues at least twice in a semester and revises or upgrade the system if necessary. Benefits of a Mentoring System: • Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. • Individual recognition and encouragement. • Psychosocial support at the time of need. • Routine advice on balancing of academic and professional responsibilities. • Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. • Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development. • Students get an insider's perspective on navigating your career in the right channel. • Students get an exposure to diverse academic and professional perspectives, and experiences in various fields. • The mentees get a direct access to powerful resources within your major or profession. • The mentors lay the foundation for the students to reach greater heights in their professional lives- Thereby contributing to lasting personal and professional relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
222	15	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	15	8	Nill	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Associate Professor	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BCom	Commerce	2019	18/04/2019	23/07/2019

| BA | Arts | 2019 | 18/04/2019 | 24/07/2019 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

It is always advisable to spread the evaluation evenly to entire span of the learning period. Weekly assessment as an effective tool. Our reformation in the CIE is that we do it in an informal and friendly way avoiding the students becoming conscious of evaluation and its stress. Teachers do this through different subjective tools like quizzes, informal group discussions, side talks relating to contemporary issues, prompting comments, short questions etc. This activity overlaps the mentoring programme as well. These activities help us 1. Find the early indications of the performance of students. 2. Establish an increased sense of inclusiveness 3. Set higher learning standards for all. Knowledge transfer should help the student in practical terms and also it should enable him express his knowledge in the examination effectively. It should also build confidence in him to go further in the subject. We also focus on the importance of acquiring skills for employability and updation of students' life with the fast changing world. In the mist of this, humanity, interpersonal space, no addiction to digital world should not lose our sight. The teachers integrate all this in their classes as well as assembly and group activities. We use the CIE of the students as a surrogate CIE of teaching also. This is another significant reformation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared by the Bengaluru Central University. We pass suggestions, if any, to them. We execute the work strictly as per its calendar, accommodating institutional activities keeping in mind the interests of students better planning vision

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://vvec.rvsangha.org/documents/Programoutcomecourseoutcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Arts	BA	HEP	12	11	91.66
Commerce	BCom	Commerce	37	33	89.18

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://vvec.rvsangha.org/documents/StudentSatisfactionSurvey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	**0**	**nil**	**0**	**0**
View File				

3.2 – Innovation Ecosystem

 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	**NIL**	**25/12/2019**

 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	**NIL**	**NIL**	**25/12/2019**	**NIL**
View File				

 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	**00**	**00**	**NIL**	**NIL**	**25/12/2018**
View File					

3.3 – Research Publications and Awards

 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	**Nill**

 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**NIL**	**Nill**	**0**
No file uploaded.			

 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	**Nill**
No file uploaded.	

 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

NIL	NIL	NIL	2018	0	0	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nill	Nill	0

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	Nill	Nill

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Camp	College NSS unit	3	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	Nill	Nill

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

linkage	partnering institution/ industry /research lab with contact details				
NIL	**NIL**	**NIL**	**25/12/2018**	**25/12/2018**	**00**
[View File]()					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	**25/12/2019**	**NIL**	**Nill**
[View File]()			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	**0**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	**Existing**
[View File]()	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libsoft	**Partially**	**9.8**	**2005**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**25136**	**1**	**320**	**1**	**25456**	**2**
[View File]()						

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	**NIL**	**NIL**	**25/12/2018**
[View File]()			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	31	1	2	1	1	0	0	10	0
Added	0	0	0	0	0	0	0	0	0
Total	31	1	2	1	1	0	0	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Audio, Video, ICT, through smart phones	shared through WhatsApp, email etc

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. • The college has maintenance committee that oversees the maintenance of buildings, classrooms etc. • The maintenance committee is headed by the Manager who in turn monitors the work of the staff at the lower level. The Manager is accountable to the Principal and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual section-wise responsibilities, timings, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency / working condition of the infrastructure. • Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc. are cleaned and maintained regularly by Non - teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by the attender. • Optimum working condition of all properties/ equipment on the campus is ensured through service force/AMC. Apart from contract workers, the college has trained in - house electricians and plumbers. • Technicians come and maintain the college computers and accessories efficiently. • • The campus maintenance is monitored through surveillance Cameras. • The college maintains a stock register for the available equipment. • Proper inspection is done and verification of stock takes place at the end of every year. • The civil and electrical work is adequately monitored and maintained by the Estate office of the management

which is located just at a stone's throw. • Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the Administrative office. The requirements are collectively processed in every semester break so as to keep things ready for the new semester. • Pest control of library books and records is done every year by the maintenance department. Sports materials and NSS materials are taken care of by the NSS officer. • Estate office manager and his team are involved in the maintenance of infrastructure facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house-keeping. • The non-teaching staff is also trained in maintenance of machinery and computer equipment. • The Estate office workers look after the maintenance of rest rooms, approach roads and neatness of the entire premises. Housekeeping services are regularly executed and monitored.

http://vvec.rvsangha.org/documents/ProcedureorMaintainance.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST Scholarship	3	13680
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	25/12/2018	Nill	0
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NIL	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	7	Arts/Comme rce	Arts/Comme rce	As in file	As in file

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and Cultural Competitions	Institution	130

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	Nill	Nill	NIL	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Since the college strength is not huge we have this scheme in an informal way. Class teachers discuss issues in the classes and in turn student groups meet the principal and the staff for discussion. Maintenance of discipline is not at all a challenge in the institution. The college administration makes sure that every individual student and group is heard. Even if some inexperienced ideas are floated some students who are senior in age or experience solve the problem. Ultimately the body of teachers always there to guide them further at any time of the day.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Once a year during the Annual Day of the College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Various committees are formed for different requirements of academic and administrative aspects. These are student friendly and hence accessible to them even over phone. Anybody (student, staff, teachers, parents, employers, alumnae or public) can interact freely with the principal about the college matters where genuine concern/issue is evident. The students are involved in almost all activities and their suggestions are implemented for example in sports, cultural activities, NSS activities, class room activities, guest lecture arrangements etc. The place of NSS camp was decided in a democratic way, allowing the students more to decide. In the camp also, the NSS Officer makes the camp a participative platform for the society, teachers, students and staff. The participation of multi-concept is brought into action in every activity. For example, the Mentoring, Continuous Internal Evaluation, port, Cultural Activity, NSS etc. carry shades each concept working in an overlapped way not losing sight of the mind agenda. This makes sure that every student (though it is not just him alone) will have something to take away, apart from education and certificates. The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic Level: The Principal, Governing Body, Teachers' Committee and IQAC are involved in defining policies and procedures, framing guidelines and rules and regulations pertaining to admission, examination, discipline, grievance, support services, finance etc. Functional Level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and fgaculty members are involved in joint research and have published papers. Operational Level: The Principal interacts with government and external agencies and faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Libray is managed digitally. ICT, Internet are widely used constructively. Digital academic

	materials are meaningfully sued,
Admission of Students	**Our college has a fulfilling long history of being friendly with the disadvantaged students in terms of social, economic,cultural and academic considerations. Admission digitalised. In the last two decades, no student is refused admission.**
Teaching and Learning	**Teaching is done mainly as per the stipulation of the University. However, all our teachers participate in these tasks. ICT is widely used.**
Curriculum Development	**This is under the control of the University. Our teachers take part in the designing of the syllabus and making of the textbooks.**
Research and Development	**There is no official platform for Research and Development in the college. However , many teachers are competent Research Guides, Thesis evaluators**
Human Resource Management	**Our students come from varied professional backgrounds.Their mutual professional cooperation is encouraged. Human Resource Management System is used in the office. Technology is used for optimum work generation. Many areas of work are digitalised.**

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	**Almost fully implemented**
Administration	**Almost fully implemented**
Finance and Accounts	**Almost fully implemented**
Student Admission and Support	**Almost fully implemented**
Examination	**Almost fully implemented**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	**NIL**	**NIL**	**NIL**	**Nill**
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching

	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2018	NIL	NIL	25/12/2018	25/12/2018	Nill	Nill
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	25/12/2018	25/12/2018	0
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Emergency Medical Help from Management Hospital	Emergency Medical Help from Management Hospital	Emergency Medical Help from Management Hospital

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Management conducts internal audit and the Department of Collegiate education conducts external audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
	View File	

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University LIC	Yes	Principal/Management
Administrative	Yes	Dept. of Collegiate	Yes	Management

	Education		

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents are involved in the College Day celebrations 2. Light sports conducted for the Parents 3. Parents concerns/feedback are received even over phone and taken care of.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation in the beginning of the academic year 2. Health check up by the doctors during the blood donation programme 3. Felicitating the achiever-children of the staff by the management.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To improve the use of ICT 2. Enhancing the level of soft-skills among students 3. Making the learning a more participative activity without losing sight of examinations.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Talk	29/01/2019	29/01/2019	29/01/2019	90
2018	Lecture	16/10/2018	16/10/2018	16/10/2018	100
2018	Talk and Activity	01/10/2018	01/10/2018	01/10/2018	80
2018	Talk	10/10/2018	10/10/2018	10/10/2018	120
2018	Lecture	27/07/2018	27/07/2018	27/07/2018	90
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Debate	08/03/2019	08/03/2019	40	84

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar lights are used for one hour in a week per class to make the students conscious of sustainable/alternate energy sources. Compost making, Rain water/waste water harvesting , vertical gardening done in the premises.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	**Yes**	**Nill**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	**1**	**1**	**25/02/2019**	**2**	**Park well at Metro Station**	**Irregular parking around Metro station next to our college**	**120**

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	**25/12/2018**	**This explained in the orientation session**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture	**02/10/2018**	**02/10/2018**	**120**

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Waste water is treated 2. Students are encouraged to use the public transport. 3.College is made a no plastic zone 4. Use of plastic wter bottles avoided 5. PoP Ganesha is not entertained in the college during Ganeshotsava.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Admission is not refused to any slow learners, failed students or any other candidate. 2. Students are allowed to pay their fees in installments. 3.All our students are working and they are encouraged to act as employment exchange for one another. 4. Students of different trade help other students with their skill at a very nominal or free of charge. 5.Students who bring their motor bikes are not allowed unless they carry their helmets

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://vvec.rvsangha.org/2013-14.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

SOCIAL INCLUSIVISM IN PRTACTICE Vision: Include-Liberate-Enrich Mission: • To bring even the last person of the society into the inclusive fold of higher education for an empowered and enlightened society. • To enhance the engagement of skill, knowledge and social commitment among working students in order to create vibrating groups that enrich self and society. • To imbibe the ideals of Kuvempu's Vishwamanava Principles (Universalism) among the students and society. The city of Bangalore has attracted huge rural population as it provides small and medium job and subsistence for such families. The students belonging to these families cannot afford to pay donation and hefty fees to get admission to many urban private colleges. These colleges provide only a small percentage of admission to rural and new urban merit students. So the VolkkaligaraSangha management has kept this college open for all socially and economically disadvantageous students with affordable fee, good teaching, and the entire needed infrastructure. Many city colleges have evolved themselves as the replica of social hierarchical system and geared themselves up to claim their share economic prosperity. Needless to say that they have even developed class consciousness among the stakeholders. This point is further established by the City corporation's decision to withdraw tax rebate to many educational institutions. Vokkaligara Sangha has kept the college accessible to economically weaker sections and has stemmed the wave of selective admission and elitist attitude found in urban private colleges. The college with own spacious premises in the prime location of the area and adequate staff and resources, has abstained itself from adopting elitist attitude for social reasons and social commitments. The college provides general degree in Arts and Commerce, Science being made a separate college in the adjacent building. The college provides good knowledge of the arts and commerce subjects which helps the students to higher education in the field of arts and commerce and also professional courses like MBA, Law, CA and competitive examinations. Students belonging to SC, ST, BCM, Minorities and general merit category study here in the most harmonious milieu and develop patriotism, mutual understanding, and responsibility as the citizen of a country of diverse population. The college awaits new elected body of Management which is not in power at present for a past few years and the college is functioning under the administrator appointed by the Government.

Provide the weblink of the institution
http://vvec.rvsangha.org/2013-14.html

8.Future Plans of Actions for Next Academic Year

To enhance the students admission The college has been rightly aware of the fact that it has to attract more students to do justice to the infrastructure it has garnered owing to the sacrifice, and judgement of the management and the government. The college education can make the youth employable internationally in a better way and this is great opportunity we have to open up for them in the contemporary milieu of global accessibility. 2. To improve Scout activities The Scout programme is launched in the college recently and this has to be carried on with more steam to make our students more disciplined, empathetic, confident, courageous, efficient managers of disaster etc. 3. To encourage teachers to make more useful publications We have a good team of experienced teachers many of whom have Ph.Ds. Some teachers have made publications but have cared more about the contents of the publication than the procedural expectations like obtaining the ISBN and ISSN. But paying heed to this will lead to standardization and quality.